

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PAWNEE CITY, HELD ON MONDAY, NOVEMBER 8, 2021, AT 7:00 P.M. AT CITY LIBRARY MEETING ROOM, 735 8TH STREET, ALL IN PAWNEE CITY, PAWNEE COUNTY, NEBRASKA.**

Notice of this meeting was given in advance thereof by posting in four prominent places, a designated method for giving notice as shown by the Affidavit of Posting on file in the office of the City Clerk. Notice of this meeting was given to the Mayor and City Council and a copy of their acknowledgment of receipt of the notice and the agenda are on file in the office of the City Clerk. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

**Present:** Mayor Charlie Hatfield; Council Members: Donnie Fisher, Bruce Haughton, Ric Helms and Susan Eisenhauer; Tamela S. Curtis, City Clerk/Treasurer and Foreman Spencer Cumley. **Absent:** None. Mayor Hatfield called the meeting to order at 7:00 p.m. informing all those present of the Posters stating the Open Meeting Law Changes on the West meeting room wall accessible to the public. At this time all those present stood to recite the Pledge of Allegiance.

Council Member Helms moved to approve the October 25<sup>th</sup>, 2021, regular meeting minutes. Council Member Haughton seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

The Treasurer submitted the following claims for consideration: **11/09/2021 Payroll:** 9,605.29 **Union Bank & Trust**, FWH 2632.84; **NE Dept. of Rev**, SWH 378.46/sales & use tax 2225.05; **John Hancock**, retirement 1240.42 **Access Systems**, network assessment 500.00; **Capital Business Syst**, office IT serv 676.38/Libr copier contract 135.50; **Diversified Drug Testing**, membership dues 100.00/emp #1035 testing 65.00; **Lucas Barloon**, rmb work boots 175.00; **NPPD**, elec 2338.87; **PC Fire Dept**, approp 1200.00; **Pawnee Co Rural Water**, hydr 81.00; **US Cellular**, emerg cellphone 44.91; **Verizon Wireless**, Fire home connect/jetpack 63.69; **OPPD**, elec-wells 291.07; **Emily Sisco**, atty fee retainer 1000.00; **Matt Kuhlmann**, zoning-Oct 800.00; **OneCall Concepts**, digger locates 23.83; **Pawnee Co Court**, dog ticket crt costs 34.00; **Premier Pyrotechnics**, 2022 prepay Fireworks 4000.00; **Quill**, office sup 141.35; **Windstream**, Libr ph/internet 135.73/office internet 128.64; **Casey's Business**, equip fuel 580.94; **Pawnee Republican**, publications 241.39. Council Member Eisenhauer moved to approve the claims as submitted. Council Member Fisher seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

**Review Treasurer's Report as of October 31<sup>st</sup>, 2021:** Council reviewed the October 2021 Treasurer's Report.

**Sheriff Braden Lang:** Sheriff Braden Lang reported to Council that Deputy Elliot can work for the department until March. Sheriff Lang interviewed a candidate for the Deputy position last week. He has unfortunately come to the realization that he can't even have them work at all until they go through all of the training and then once that person has went through all of the training, will they even stick around to work for Pawnee County. Council Member Helms inquired of there was something they could write up in the contract when hiring a new deputy that stated that they would have to work for the County for 2 years or pay back the County for all costs involved in their training? Sheriff Lang

stated that it is written in the Deputy Contract, but he has been told it would cost over \$25,000 to recapture \$10,000 worth of training costs, so it is not worth it. Sheriff Lang also stated that another downside to all of this is that he can't even have this "new hire" do ride a-longs or any sort of work until the individual is fully trained, which means that he won't be able to see how they work, interact with people, etc. before spending the money to get the individual trained. Council Member Helms inquired what was going to happen when the City Crew was out removing snow and they hit that cherry picker that is sitting in the City ROW he has been complaining about? Sheriff Braden stated that the gentleman should have had it moved by now. Foreman Cumley stated that it needs to be sitting behind the concrete apron on that property in order for the crew to avoid hitting it.

**Review/Discuss updated Copier Contract Proposal from Capital Business Systems (CBS); Review/Discuss Copier Contract Proposal with Access Systems:** Adam Clark with Access Systems was present to answer any questions the Council may have for him on their services. Council Member Eisenhauer inquired how far away their copier technicians were located from Pawnee City. Mr. Clark stated that a lot of them are located on the South side of Omaha with one of them being in Louisville, so within 50 minutes. Clark stated that the City would never have to wait longer than four hours for a technician to show up to work on their copier. Council Member Eisenhauer stated she had been assisting Clerk Curtis is dealing with trying to get the City's full refund back on the copier purchase from Capital Business Systems, having Lisa Loseke put in writing what she had told her on the phone, which a copy was in the agenda packet. Eisenhauer added that Lisa also tried to tell her there would be a 25% re-stocking fee, as that is their standard procedure, but neither her nor Clerk Curtis could find anything in the contract that stated anything about a re-stocking fee being charged. Mr. Clark stated that he had also obtained a copy of the CBS contract and had not seen anything in there about a re-stocking fee, as that would have changed their proposal to the City on the copier contract. More discussion followed with Council Member Eisenhauer stating that even with the new copier proposal from CBS, it is still going to be a little cheaper to go with Access Systems and she felt they were going to be a much better company for the office to deal with than CBS have been. Council Member Eisenhauer moved to approve the City going with Access Systems on the photo copier contract deal to purchase a Ricoh IM C2500 photo copier for \$3,289.25 with a monthly maintenance charge of \$33.00 with overage charges of .045 each for b/w copies and .05 each for color copies. Council Member Helms seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

**Drew Case – present proposal on the City's Well Pasture Pond (past meeting minutes are included as a review):** Mr. Case did not show up to the City Council meeting, so there was no proposal for the Council to review and no action taken.

**Review/Approve Christmas Light Decoration Bids - Please Note: the Fire Chief has requested that the City hold one of these ornaments back so that they could hang it up at the Fire Station every year:** Council were in agreement with giving the Fire Department a free wreath to hang up outside of the Fire Station. Clerk Curtis opened the four bids received on the Christmas Light Decorations. The bids were as follows: Jason Vetrovsky bid \$50 for one wreath and if decorations left to bid \$20 each for one wreath and one tree; David Glynn bid \$32 each for two trees and three wreaths; Lynn Curtis bid \$31 each for two trees and two wreaths and Gail & Jon Howard bid \$10 each for two trees and two wreaths for the total of all bids being \$414. Council discussed what to do with the remaining decorations as the City really does not have the room to store them so waiting

until Spring to sell them was not a good option. Council Member Eisenhower moved to accept all bids as proposed and received on the Christmas Light Decorations and to offer the remaining decorations to the current bidders at \$10 each with a December 1<sup>st</sup> deadline. Council Member Haughton seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

**Review/Act on Pawnee Co Medical Foundation's Demolition Reimbursement Request**

**at 630 I Street:** Council all stated the area where this house was located looked great. Council Member Eisenhower made the motion to approve Pawnee Co Medical Foundation's demolition reimbursement request at 630 I Street for a total of \$4000. Council Member Helms seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

**A Report and update from City Foreman Cumley: *Review LARM Safety Award for \$500 towards the previous purchase of hard hats, Hi Vis clothing, Gloves and CPR training:*** Foreman Cumley stated that the City had been approved for the \$500 LARM Safety Award to purchase said items. Foreman Cumley stated that the next Safety Committee Meeting is to be held 12/9/2021 @ 4:30 p.m. at the old office area. ***Review/Discuss quote from Moser Construction on excavation of the Well Pond:*** Foreman Cumley stated he had tried to contact that Mr. Wellensiek that had been mentioned at the last meeting to get a quote on cleaning out the smaller pond out to the well pasture but could not get a hold of him and his mailbox was full so he could not leave a message. Cumley had visited with Derek Gyhra about it, and he said that Blake Moser had recently purchased a long-armed excavator that would work perfect to clean out that pond. Foreman Cumley got a hold of Blake Moser, and he came out right away to take a look at the pond that needed the work done on it. Foreman Cumley stated he felt the quote that Mr. Moser turned in was very fair for the work that would need to be completed as that pond is silted in, up to a foot below the tube. Cumley stated Blake agreed to completely dig out the pond, cutting the edges and rebuilding the whole thing. Council Member Eisenhower moved to approve the \$4,250 bid from Blake Moser with Moser Construction to completely rebuild the smaller pond out to the Well pasture. Council Member Fisher seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

**Review paperwork filled out to be a part of DHHS' Low-Income Household Water Assistance Program (LIHWAP):** Council felt this was a great idea to be a part of the LIHWAP program to assist our customers who may be struggling to pay their bill.

**Review letter sent to State Bank of Table Rock asking them to waive penalty on ReUse CD; Jeff Fink, Branch Manager/SVP approved waiving the penalty:** Council Member Eisenhower stated this was an excellent letter that Clerk Curtis wrote to the State Bank of Table Rock requesting that they waive the penalty when cashing in the ReUse CD that will be spent on the Fire Station Project. Clerk Curtis stated she had brought a thank you card for all of the Mayor and Council to sign to give to Mr. Fink at the State Bank of Table Rock when she went to cash in the CD. Council thanked Clerk Curtis for all of her work in making this happen.

**Review flyers for the City Clerks sponsoring a "Mitten Tree" (& Winter Coats) again along with assisting in SENCA's Holiday Angel Tree:** Clerk Curtis stated that the City

Clerks were once again planning to sponsor the Mitten Tree along with assisting with SENCA's Angel Tree, which will both be housed in the City Office. They have the Angel Tree applications ready for families to fill out and are ready to start accepting mittens, hats and coats for the Mitten Tree. Clerk Curtis stated that this year the Angel Tree gifts will be picked up from the Village Meeting Room instead of the City Office as it was too hard to conduct City business with so much going on during that pickup day.

**Review Chamber's 2021 Christmas Festival Flyer:** Council reviewed the flyer for Chamber's 2021 Christmas Festival scheduled for Thursday, December 9<sup>th</sup>. Clerk Curtis stated she did receive word that the Chamber plans to sponsor another Santa Parade this year, but a date has not yet been chosen.

**A Report and update from Council Member Haughton: *Fire Truck pump repairs:*** Council Member Haughton stated that Fire Chief David Glynn had reported that a pump recently went out on one of the Fire Trucks with the estimated overall cost of the pump and installation being around \$5000 split between the City and Rural Fire Departments.

**2020-2021 Fiscal Year Audit:** Clerk Curtis reported that this Friday, November 12<sup>th</sup> Julie Bauman would be onsite all day to perform the 2020-2021 FY Audit. Council Member Helms moved to adjourn the meeting. Council Member Haughton seconded the motion. Roll call vote indicated all present voting in favor of the motion, whereupon motion carried, and meeting adjourned at 7:48 p.m.

ATTEST: Tamela S. Curtis, City Clerk

Charlie E. Hatfield, Mayor